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|  | Gijsbertus Smit (Bert)  Utrecht, Holland • smit.houten@gmail.com  +31 6 34 87 42 63 • www.linkedin.com/in/bertsmit  Personal Details:  Dutch Nationality • Male • Married | *Photo*  *Goes*  *Here* |

**Financial Officer**

Experienced and analytical professional with proven leadership track record on large-scale, international projects and priorities in US, Japan, and EMEA affiliates – consistent ability to control and reduce costs, increase efficiencies, and deliver projects on-time and under budget. Detail-oriented researcher and critical thinker with extensive decision-making and risk management experience complex issues into easily understood and actionable advice for senior management and clients. Aptitude for rapidly learning and leveraging new processes and technology to enhance operational performance and mitigate risk and overhead. ***Proven expertise in:***

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| * Tax Management * Financial Reporting * Strategic Planning * Regulatory Compliance * Payroll Management * Documentation & Reporting | * Relationship Management * Continuous Process Improvement * Risk Management * Transfer Pricing Policy * Contracts & Negotiations * SOX Compliance |

**Professional Experience**

Kyocera Document Solutions Europe BV

**Tax Manager,** 2011 to Present

*Conduct reviews of and manage tax return in the Netherlands for Dutch entity, Germany and Switzerland for local branches. Reported all tax related details to tax department in Japan.*

Prepare detailed reports for senior management, assisting them in making financial decisions. Liaise with tax consultants for annual tax returns, various transfer pricings issues within EMEA region and maintaining proper levels of documentation regarding Transfer Pricing for the Netherlands and affiliates in Europe. Identify tax risk management issues and propose potential solutions through research and collaboration with other partners. Oversee payroll for expats

***Key Contributions:***

* Drafted and completed an Advance Pricing Agreement between Japan and the Netherlands; successfully controlling APA related KPIs during the process.
* Secured Mutual Agreement Procedure (MAP) between France, the Netherlands, and Japan, through coordinating with tax consultants requests for corrections to avoid double taxation.
* Lent support for smooth transition to new payroll (HR) system.
* Delivered expert guidance and support to various tax audits regarding Transfer Pricing for company affiliates: Denmark, France, and Italy.
* Established strong professional business relationships with auditors, authorities, and tax consultants in corporate tax return in the Netherlands.

**Manager Accounting,** 2007 to 2011

Supervised a team of eight accountants for monitoring and reporting monthly, quarterly, and annual tax returns and reported findings to senior general manager for the Dutch entity and to branches in Germany and Swiss.

Created comprehensive and exhaustive reports for consolidation group in Japan. Fostered lasting relations with various auditors, banks, and tax authorities. Prepared operating budget for personnel costs in the Netherlands and Germany and reported statistically significant differences through variance analysis. Held responsibility for corporate income tax in Germany and tax issues coordination in Switzerland.

***Key Contributions:***

* Ensured on-time delivery of reports for Dutch entity and German and Swiss branches basis for year close, remaining calm under pressure to meet tight 1-week deadline.
* Acted as focal point of contact for staff during quarterly audits.
* Set up a new system for efficiently managing various balance sheet accounts and monthly tax booking.
* Planned, directed, managed, and supervised preparation and processing of monthly payroll, oversaw and ensured proper preparation of payroll reports and transaction documents.
* Identified risks and planning opportunities through careful assessment, took initiatives and delivered high quality tax advice and solutions to clients.

***Additional Experience:***

***Controller Benelux*** *for****Henry Schein Inc. (Nasdeq) | Controller*** *for* ***IT Company | Office Manager*** *for****Logion | Accountant*** *for* ***Logistic Consultancy***

**Education and Certification**

**Breukelen (M.Sc.)**

Controller Nyenrode Business School

**HBO+ Controller Marcus Verbeek**

**SPD** (Accounting/Management)

**Languages:**

**Dutch**: *Native* | **English**: *Fluent* | **German**: *Intermediate*

**Software Proficiency:**

SAP | MS Office Suite